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## Council Policy

Policy Name	<b>Appointments to Committees</b>
Issue Date	<b>October 30, 2009</b>
Revision Dates	<b>March 23, 2012 July 5, 2017 July 5, 2023 September 2, 2025</b>

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Members of staff who are responsible for supporting OAA Committees will review vacancies that may exist as a result of expiring terms in the fall of each year (or as necessary).

Vacancies will be advertised to the membership via OAA News and on the OAA Website. A deadline for receipt of indications of interest will be given.

Council may at its discretion choose to direct source individuals for committee appointments based on the need for special knowledge or experience, or where time does not permit the usual process of advertising the opportunity to the membership as a whole.

Appropriate staff and Committee Chairs will review applications and interview potential candidates.

Appointments to Committees will be reviewed and approved by Council.

Appointments to OAA Committees will be for a term of three years, unless otherwise stipulated. An individual may be appointed for a maximum of two consecutive terms. Exceptions to this may be considered in situations where continuity or corporate knowledge of that committee is necessary and no qualified applications are received.

Committee members who miss three consecutive meetings, without just cause, will be asked to step down from the Committee.